

Introduction

First Property Management & Residential Lettings Limited (“FPM”) is committed to privacy issues. This privacy statement details our approach on such matters. If you have queries relating to privacy issues, please address them to lettings@firstpropertymanagement.co.uk.

How do FPM use your personal information?

We process personal information based on consent for the purpose as stated at the point of collection via paper copy for landlords or via the online tenant vetting process for tenants with Landlordsecure. During a phone call, any provided personal information is processed for your convenience as a legitimate business interest and is for our use only.

Typically, identifying information is collected to provide relevant information.

We may also process personal information for other legitimate business interests. E.g. fraud prevention and modifying or improving our services.

“Legitimate Interests” means the interests of our company in conducting and managing our business [to enable us to give you the best service and the best and most secure experience].

When we process your personal information for our legitimate interests, we make sure to consider and balance any potential impact on you (both positive and negative), and your rights under data protection laws. Our legitimate business interests do not automatically override your interests – we will not use your personal data for activities where our interests are overridden by the impact on you (unless we have your consent or are otherwise required or permitted to by law).

Your personal data will only be retained for as long as is required for the purposes for which it was collected or as required by law.

FPM do not collect or compile personally identifying information for dissemination or sale to outside parties for consumer marketing purposes, or host mailings on behalf of third parties.

You have the right to object to this processing and if you wish to do so please contact us at lettings@firstpropertymanagement.co.uk.

Transparency

We are dedicated to providing reasonable access to those who wish to review the personal information retained, if any. In all cases we will treat requests to access information or change information in accordance with applicable legal requirements. Please email us at lettings@firstpropertymanagement.co.uk.

Changes to our Privacy Policy

FPM reserves the right to modify or amend this privacy statement at any time and for any reason. Nothing contained herein creates or is intended to create a contract or agreement between FPM and any person we come into contact with.